

Kings' Forest Primary School

Executive Headteacher: Mr R Newman

Headteacher: Ms H Porter



Date: September 2020

Dear Parent/carers

Paying money to the school online is simple and easy

The online payments system is now up and running. You can make payments online to the school for things like dinner money, breakfast club, afterschool club and school trips. Paying for school items online is quicker and easier for you, safer for children and more efficient for the school.

The system is called School Gateway – and it's available for you to use now. Please following the instructions below.

1. Go to www.schoolgateway.com
2. When you visit the School Gateway website for the first time, please select 'New User' and enter your email address and mobile telephone number you have registered with the school
3. The system will send a PIN code to your phone; please enter this PIN code and your account will be activated for you.

As soon as you've got the system set-up, you'll be able to pay money to the school online rather than send cash or cheques.

If you've recently changed your email address or mobile telephone number, please let us know so we can update our records.

Thank you

School Office

Kings' Forest Primary School

Executive Headteacher: Mr R Newman

Headteacher: Ms H Porter

Station Road, Kingswood, Bristol, BS15 4PQ

Tel: 01454 866466

Email: admin@kingsforestschoo.co.uk Web: www.kingsforestschoo.co.uk



Forest Hill
Partnership